



**Chelsea Education Foundation
Chelsea, Michigan**

INSTRUCTIONS FOR THE CEF GRANT APPLICATION: 2017-2018

Download and complete the following form. Then scan it and return to CEF as an email attachment. Send it to: grants@chelseaeducationfoundation.org
The window for accepting applications is from Friday, Sept. 15, 2017 through Monday, Oct. 16, 2017. The grants chairperson will send you an email acknowledging receipt of your application within 48 hours. If you do not receive conformation, please contact me directly.

Susan Whitelaw

Email: susanwhitelaw@gmail.com

Cell phone: 440-552-4180

Announcement of awards via mailed letter will be made in the first two weeks of November.

Information about the CEF grant program, including a copy of this application, the 2017 Call for Proposals, and the Grant Application Guidelines can be found on our website: grants@chelseaeducationfoundation.org

CEF GRANT APPLICATION FORM: 2017-2018

Applicant's Name

Applicants' Email address

Would you like your email added to CEF contact list for emails regarding CEF events and news?

Address

Phone Number

Title of program for which you seek funding

Was this program funded by CEF last year?

In total, how many years has CEF funded this program in the past?

List of organizations involved in your proposed program

Target population of your proposed program

Program and Description of Program/Project

(if needed, add a page to your application here to complete this question, and then continue to next page)

Have you received approval for your proposal from your supervisor?

Anticipated total cost of the proposed program

Amount requested from CEF

Are you willing to accept partial funding?

Budget allocation: Itemize and describe in detail how the funds will be allocated

List any other efforts made to seek additional funding for the proposed program

Please provide a brief description of your proposed program that could be used in CEF publicity materials